

Glamorgan Drama League - Constitution

1/ NAME:

The League shall be known as The Glamorgan Drama League, hereinafter known as 'the League'.

2/ POWERS AND OBJECTIVES:

The object of the League is to stimulate, entertain and educate the public in the dramatic and other theatrical arts, in English and/or Welsh, to further development of public appreciation and taste in the said arts, and to assist and further the works of such charitable institutions having similar objects to the League as the Delegate Committee shall from time to time determine; and in furtherance of this object, but not otherwise, the League through its Delegate Committee, shall have the following powers:

- (a) To promote dramatic and theatrical works of educative value.
- (b) To purchase, acquire and obtain interests in the copyright of, or the right to perform or show, any such dramatic or theatrical works.
- (c) To promote courses, lectures and other events of an educational nature.
- (d) To purchase or otherwise acquire plant, machinery, furniture, fixtures, firings, scenery and all other necessary effects.
- (e) To raise funds and invite and receive contributions from any person or persons whatever by way of subscriptions, donations and otherwise provided that the League shall not undertake any permanent trading activities in fund raising.
- (f) To do all such things as shall further the objects of the League.

3/ AFFILIATION:

Affiliation shall be open to any society or body practising or interested in furthering the practice of theatre arts whose affiliation is approved by the Delegates Committee; provided that any such society or body has appointed a Delegate to represent it, and has paid affiliation fee due for the current year,

4/ MEMBERSHIP:

- (a) Members of the League shall be:
 - (i) Group Members – Adult and Youth within the boundaries of the former County of Glamorgan.
 - (ii) Individual Members.
 - (iii) Honorary Members.

These categories of membership shall be defined as follows:

- (i) A Group Member shall be a member of any society or body affiliated to the League.
 - (ii) An Individual Member shall be any person who has attained the age of sixteen years whose membership has been approved by the Delegate Committee, who has paid any subscription due for the current year.
 - (iii) An Honorary Life Member
- (b) Any member of the League may attend any meeting of the Delegate Committee and may speak at the Chairperson's discretion but may not vote.

Glamorgan Drama League - Constitution

5/ MEMBERSHIP SUBSCRIPTIONS AND AFFILIATION FEE:

The membership subscription and affiliation fee, if any, shall be due and payable on 1st January in such amounts as are approved by the Delegate Committee from time to time.

6/ OFFICERS:

At the Annual General Meeting the League shall elect Officers who will hold office until the following Annual General Meeting.

- (a) The officers of the League shall be:
 - (i) Chairperson
 - (ii) Vice Chairperson
 - (iii) Secretary
 - (iv) Treasurer
 - (v) Training & Development Officer.
- (b) Officers of the League shall be eligible for re-election. If an Officer resigns during their year of office, a Delegates' Meeting may elect a replacement who will hold office until the Annual General Meeting
- (c) The League may also appoint an Honorary President who shall hold office until the conclusion of the Annual General Meeting of the League three years after their appointment. The President will be eligible for re-appointment.
- (d) Any Group Member elected an Officer of the League may not be appointed Delegate for the affiliated society or body of which he/she is a member except as provided in section 7b.
- (e) If any Officer resigns, their position may be filled by the Delegate Committee for the period remaining until the next Annual General Meeting.
- (f) The Chairperson shall preside at all meetings of the League, except that in their absence the Vice Chairperson shall preside, and if on any occasion the Chairperson and Vice Chairperson are absent, a meeting shall elect a Chairperson for that meeting from among their own number.

7/ DELEGATE COMMITTEE:

- (a) The general running of the League shall be vested in the Delegate Committee, which shall consist of the Delegates and the Officers of the League, except the President.
- (b) The Delegates Committee shall meet not less than three times in any year, and shall hold such additional meetings as may be necessary for the proper conduct of the affairs of the League, and at all such meetings one quarter shall form a quorum. For the purposes of forming a quorum only, Officers may be counted as delegates for their societies or affiliated bodies.
- (c) The Delegates Committee shall appoint such Sub-Committees, as it considers necessary for the proper conduct of the affairs of the League. The membership and powers of any such Sub-Committee shall be as defined by the Delegate Committee, and every such Sub-Committee shall report back to the Delegate Committee at each meeting of the Committee held following the appointment of the Sub-Committee.
- (d) Should any Delegate be unable to attend any meeting of the Delegate Committee, the affiliated society or body may appoint a deputy to attend and vote in their absence.

Glamorgan Drama League - Constitution

- (e) The Delegate Committee shall have power to co-opt additional members as it may from time to time require to maximum of five. All co-options lapse at the AGM annually.

8/ ANNUAL GENERAL MEETINGS:

- (a) The Annual General Meeting of members shall be held during the first quarter of each year, and at all such meetings one quarter shall form a quorum.
- (b) Nomination for the election of Officers and details of business to be conducted at an Annual General Meeting should normally be submitted to the Secretary not less than twenty-one days before the meeting. Other nominations may, if necessary, be made at an Annual General Meeting, but any other business shall be discussed only if the Chairman rules such discussion to be in order.

9/ EXTRAORDINARY GENERAL MEETING:

- (a) The Chairperson shall call an Extraordinary General Meeting following the written application of not less than six voting members, and all such meetings shall not have less than one quarter present to form a quorum.
- (b) Any application for an Extraordinary General Meeting shall give details of the business to be conducted at the meeting.

10/ NOTICE OF MEETING:

Due notice of all Delegate Committee meetings of the League shall be given to those entitled to attend not less than fourteen days before the meeting, except that in case of an emergency, a meeting may be called at not less than three days notice.

Due written notice of the Annual General Meeting of the League shall be given not less than twenty-eight days before the meeting.

11/ VOTING:

- (a) The election of Officers at the Annual General Meeting shall be conducted by ballot, and the Chairperson shall appoint such tellers as are necessary for the proper conduct of the election and the counting votes.
- (b) At every meeting of the League all questions shall be determined by a show of hands, except in any case in which not less than one third of members present demand a ballot, when voting on that question shall be by ballot.
- (c) The person presiding at any meeting of the League shall have a casting vote in the case of an equality of votes.

12/ FINANCE AND ACCOUNTS:

- (a) The financial year of the League shall be from 1st January to 31st December.
- (b) The accounts of the League shall be audited at the end of each financial year by a person whose appointment shall be approved by members at the Annual General Meeting.
- (c) A duly audited financial report shall be issued to the members at the Annual General Meeting.
- (d) Any excess income over expenditure in any year shall be applied in the order following:

Glamorgan Drama League - Constitution

- (i) To discharge or reduce any outstanding debts of the League.
- (ii) To maintain a reasonable fund for current and anticipated future expense.
- (iii) To subsidise a programme of events in furtherance of the objects of the League.
- (iv) To donate any balance to any charity or charities having objects similar to those of the League, such donation to be approved by members.
- (e) The funds of the League shall be deposited with the Leagues bankers for the time being, and all cheques shall be signed by any two of the Chairperson, Treasurer or Secretary.

13/ WINDING UP:

- (a) Notice of a motion to wind up the affairs of the League shall be submitted to the Secretary not less than twenty-one days before an Annual General Meeting as provided in Clause 8 (b) of the Constitution, or with application for an Extraordinary General Meeting as provided in Clause 9.
- (b) A motion to wind up the affairs of the League shall be carried only if approved by not less than two-thirds of members.
- (c) If a motion to wind up the affairs of the League is carried, the assets of the League shall be realised in a manner approved by the Delegate Committee.
- (d) All liabilities of the League shall then be met.
- (e) Any balance remaining shall not be distributed to members, but shall be donated to any charity or charities having objects similar to those of the League.

14/ AMENDMENT OF CONSTITUTION:

- (a) Notice of a motion to amend this Constitution shall be submitted to the Secretary not less than twenty-one days before an Annual General Meeting as provided in Clause 8 (b) of this Constitution, or with an application for an Extraordinary General Meeting as provided in Clause 9.
- (b) A motion to amend this Constitution shall be carried only if approved by not less than two-thirds of members present at the meeting.
- (c) No amendments shall be made to this Constitution that shall have the effect of prohibiting the League from becoming a charity in law.
- (d) The Delegate Committee shall have power to deal with any matters not provided for in this Constitution.