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| RISK ASSESSMENT FOR: | ASSESSMENT UNDERTAKEN BY: DATE:  | ASSESSMENT REVIEWBY WHOM:DATE |

| **HAZARD** **RATINGS****A** | **1 = Minor Injury****3 = Major Injury****5 = Serious Injury** | **LIKELIHOOD****B** | **2 = Unlikely****4 = Occasional****6 = Probable** | **RISK PRIORITY****C** | **18-30 = High****6-12 = Medium****2-4 = Low** |
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| **HAZARD** | **PERSONS AT RISK** | **A****Hazard** **Rating** | **B****Likelihood** | **C****(A X B)****Risk** | **CONTROL MEASURES** | **ACTION** **(Additional)** |
| General Measures | Group Members | 5 | 4 | High 20 | * Only people not displaying symptoms to be allowed to attend.
* Group leaders will collect members insuring they have sanitised on arrival, Sanitiser will be provided.
* All members contact details to be kept along with a record of attendance
* Additionally a contactless thermometer can be used to track high temperatures
* Additionally a signed form to indicate the member is not suffering from or been around people with Corona Virus to the best of their knowledge

. | To ensure all participans adhere to social distancing as much as possible Group members will be confined to delegated areas.A Designated person will undertake temp checks A designated person will collect signed forms.  |
| Sharing equipment | Group Members | 3 | 4 | 12MEDIUM | * Members will be provided with their own script for personal use. These will not be shared.
* If needed each member will be allocated a plastic chair.
* leaders will monitor and clean down equipment at the end of each session.
 | Chairs to be wiped between uses – last user to wipe down,Using an anti- bacterial spray. |
| Illness | Group Members | 3 | 3 | 9MEDIUM | * All illness to be reported to the leaders - members must be removed to ‘safe zone’(reception) with their belongings ready for transport home.
* All areas to be cleaned down if sickness has occurred.
 |  If any member displays systems of COVID leaders to respond accordingly following Gov guidance. |
| Use of communal areas | Group Members | 5 | 4 | 20HIGH | * Members to be directed to designated rehearsal space. Members to provide their own drinking container and water.
* Specify Toilets to be used ideally one at a time dependent on your venues requirements
* Leaders to be responsible for cleaning all equipment and areas unless told otherwise by the venue.
 | All areas to be cleaned at the end of the session All other areas to be locked. |
| Entry and exit | Group Members | 3 | 4 | 12MEDIUM | * leaders will supervise the entry and exit of members. members will observe social distancing.
 | members to enter through main door members to only use allocated spaces. |
| Fire – risk of fire | Group Members | 4 | 2 | 8MEDIUM | * All participants need to ensure they are familiar with the COVID fire procedures (generally as per normal fire procedures which take precedence over COVID 19)
 | Please check normal fire procedures. |
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| Toileting  | Group Members | 5 | 5 | 25HIGH | * members will be allocated designated toilet areas.
* Leaders will need to clean areas after members use of toilets. Or as per venues requirements
* members must wash hand thoroughly after toilet use.
 | Toilets to be sprayed after use – posters displayed to remind particiapants of toilet procedures and clean down |
| Space management– physical space | Group Members | 4 | 5 | 20HIGH | * Where possible ensure members are separated as much as possible.
* open windows to provide ventilation.
 | leadersto open windows to encourage ventilation |